

VACANCY

Archemics Ltd, a subsidiary of Harel Mallac & Co. Ltd, is recruiting in the Finance Department. The job incumbent shall report to the Finance Business Partner.

Accountant

Main Responsibilities:

- maintenance of financial accounts by ensuring that the accounts reflect a fair and true depiction of the financial performance and checking that all information are meeting financial standards and are proving useful to users
- Preparation and submission of financial reports according to Group deadlines and formats
- Ensure that month end checklist is followed for all sections within the Department
- Review of recurring accruals each month
- Review of monthly allocations of prepayments
- Review of bank reconciliation
- Maintain an updated FAR on a monthly basis
- Responsible for Internal / External Audit
- Adhesion to applicable accounting and Company's rules and standards at all times

Candidate's Profile:

- Fully ACCA qualified or any equivalent combination of education and experience
- Proven experience of at least 5 years in a similar position
- Sound knowledge of accounting software(s) (Sicorax / SAGE)
- Fully computer literate
- Dynamic, good interpersonal, results-driven approach, analytical skills, pro-active and detail oriented

Application with full CV should be sent to:

HR & Talent Manager
Archemics Ltd, Bois Marchand, Terre Rouge
(e:nicolas.nayna@archemics.mu)

Closing Date: 11 June 2021

Only the best candidates will be selected for interview.
Archemics is an equal opportunity employer.

Please consult our Privacy Notice on www.harelmallac.com or Archemics website to know more on how we process your personal data.



Archemics Ltd, Bois Marchand, Terre Rouge, 21401, Ile Maurice.

T : (230) 249 3191 E : communication@archemics.mu **archemics.mu**



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